

**Northwoods Dressage Association
Board Meeting
1/8/18
Blackwoods, Proctor MN**

Present: Pam Forsythe, Jess Amundson, Kate Hinz,, Kathi Marshall, Natascha Artang, Leah Nelson, Teresa Kolar, Julie Williams, Jennifer Manty

Call to Order: 6:36

Conflict of interest: None

Mission Statement: Kate

Treasurer Report: Checking—\$18,004.13 Money Market—\$30,030.74

Increased \$ in checking account is related to money from L program registrations—\$7733.33
No other report

Secretary: See report

Motion to approve by Teresa, 2nd by Leah—passed

Governance: Nothing new to report.

Want to get Skype set up to see if it works

Jen wrote a governance article for the next Newsletter

Education/scholarship:

- Demo riders—schedule is working out but still need more riders. Will be contacting a couple of more barns. Trying not to repeat rider/horse combo's
- Still working on classroom venue
- Insurance certificate was sent to USDF
- Session A instructors flight has been booked. Still need to book a hotel
- Board to consider using an online payment/registration for auditors. 2 different options available.
 - Free—register online but still pay at the door or mail in payment
 - Eventbrite—register and pay online but there is a fee for us (~\$2) This site also allows us to print out reports to help manage registration
- Suggest having preregistration 1 week before each session

Motion by Leah: we will allow for up to \$300 to pay for online ticketing for each session, 2nd by Jess, passed (we will use Eventbrite)

- Will allow 1/2 weekend auditing \$45/day or \$75 for full weekend
- We need to fill volunteer duties
 - Faculty/participant assistant—Pam
 - Food/coffee
 - Door Registration
 - Timekeeper/stall person ?Jess
- Leah will send out spreadsheet for volunteers to the board
- Volunteers will audit for free

Membership: 82 total members—70 individual, 12 supporting

- We need to figure out a way to make members responsible for tracking if their horse is registered.
- Consider sending out and email confirmation and possible a membership card

Equipment: Nothing new to report

Shows: Things are coming together nicely

Erica sent out a show bill with judges and TD's that is similar to Carrie's.
Full show bills will be on the website, partial show bills in the omnibus
Do we want to have a "care package" for the judges?

JR/YR: Jodi Ely is willing to do another clinic but is wondering if there is anyone else that we would like to work with. Suggestions—Jim Hatch, Mary Schenk
Fall Play Day—will have flyer out by next week.

Website/newsletter: Deadline is 2/15 for next Newsletter

Are there other options for the website to "refresh it". At the bare minimum we want to keep it current. Maybe work on this after the Omnibus is done. We will make decisions going forward if we want to change the website

Fundraising: Color of the year—Lavender

Suggestions for new clothing:

- tank tops—lavender and grey
- winter hats
- crew neck sweatshirts

Motion by Kathi—we will spend up to an additional \$500 on clothing. 2nd by Teresa, Passed

Awards banquet:

- Invitations to go out—email and hard copy. Numbers are comparable.
- Will decorate the night before—start at ~4 or 4:30
- Jen and Pam will work the registration table
- Have a clean up crew after the Banquet is finished
- Will ID members who have paid so we can give them their omnibus—have them located at the raffle table. We will have some on hand to pass out to those who pay their membership at the door

Old Business:

Omnibus—give it a final look over and have it ready for the print shop to get it ready for the banquet

New Business:

Motion by Pam—Next years meetings will be on the 2nd Monday of each month. 2nd by Natascha. Passed

Motion by Kathi—we will spend up to \$700 on the calendar. 2nd by Pam. Passed

Pam will ask Jen for the independent contractor form to have for the L program instructors to complete

Next Meeting date: 2/12/18

Motion to adjourn @ 7:58: by Kate, 2nd by Teresa